

ADMINISTRATIVE — INTERNAL USE ONLY

OTE 85-3713

JUN 1985

MEMORANDUM FOR: Deputy Director for Intelligence

VIA: Deputy Director for Administration

FROM: [redacted]
Director of Training and Education

SUBJECT: Cancellation of Japanese Language Classes at Headquarters

REFERENCE: Your Cover Sheet note to D/OTE (DDI 02603-85)
dtd 21 May 85, Subj: Memo fm Senior Analyst

1. I asked the Language School to contact Ms. Margaret [redacted] to respond to her referenced memo to you. Since she is now on detail to another Agency [redacted] to negotiate a schedule of part-time Japanese language training for DDI students. [redacted] Chief of the Near East and Asian Department of the Language School, has contacted [redacted] set up the training.

2. The Language School gives priority for language training to full-time students in classes at the Chamber of Commerce Building. We now have one part-time (half day) and two full-time students in training. Four students in three full-time classes are anticipated for the fall.

3. Our Japanese faculty consists of one part-time and two full-time instructors. We are actively recruiting more Japanese teachers in order to reinstate the Headquarter's Japanese program. Of the three Japanese instructor applicants in process over the winter, two were lost to the clearance process. The third is on board as a part-time teacher who has an external clearance (restricted to the Chamber of Commerce Building [redacted]). She is not yet a citizen; thus a blue badge is years away. The mobility of the faculty to train at Headquarters is thereby limited.

4. In spite of the disparity between requirements and our capability to fulfill them we will arrange training for OCR and OEA personnel in a part-time program at either the Chamber of Commerce Building or Headquarters as soon as possible.

ADMINISTRATIVE — INTERNAL USE ONLY

ADMINISTRATIVE — INTERNAL USE ONLY

SUBJECT: Cancellation of Japanese Language Classes at Headquarters

STAT

DA/OTE/LS (3 June 85)

Distribution:

- Orig - Addressee
- 1 - DDA
- 1 - D/OTE
- 1 - OTE Registry
- 1 - LS/OTE

ADMINISTRATIVE — INTERNAL USE ONLY



Administrative - Internal Use Only
Central Intelligence Agency
Office of the Deputy Director for Intelligence

DDI #02603-85
21 May 1985

NOTE TO: Director of Training and Education

Stan -

Could you look into this please.



Robert M. Gates
Deputy Director for Intelligence

cc: D/OCR

STAT

Administrative - Internal Use Only

ADMINISTRATIVE - INTERNAL USE ONLY

OLD REGISTRY
85-9114

11 April 1985

MEMORANDUM FOR: Deputy Director for Intelligence

FROM : [REDACTED]
Senior Analyst, OCR/EA/AsiaSUBJECT : Cancellation of Japanese Language Classes at
Headquarters

The Japanese language instructor at headquarters was transferred in early summer 1984, effectively ending classes for the Directorate of Intelligence. Our instructor, who had been occupied full time at headquarters with classes for a small number of students at several levels of ability, has told us that she was reassigned due to a shortage of instructors and that resources were reallocated to a higher priority activity--training future case officers.

We former students have been told by members of the Japanese language teaching staff that classes will resume as soon as a new instructor comes on board (about three applicants were in processing this winter), originally scheduled for January 1985. Although the Japanese language staff continues to be optimistic that classes will resume at some point, nothing definite has materialized.

The Japanese language classes have met a critical need in helping to develop and maintain our proficiency. For example, I was able to improve my reading skill from a mark of three to four on the language test over the course of a few months. In practice the improvement meant I mastered the specialized vocabulary in Japanese language publications that I exploit almost daily [REDACTED]

[REDACTED] As senior analyst in our branch, I have recently been training a new analyst who has considerable proficiency in Japanese but needs to master the same specialized vocabulary. Our ability to divert analytical resources to teaching her the language is limited and therefore her progress is not as rapid as it must be.

Thank you for your willingness to look into this matter.

[REDACTED]

ADMINISTRATIVE - INTERNAL USE ONLY